

AGENDA

Meeting: South West Wiltshire Area Board
Place: The Grove Building, Church Street, Mere, BA12 6DS
Date: Wednesday 17 July 2019
Time: 6.30 pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:00pm .

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), direct line 01722 434560 or email lisa.moore@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jose Green, Fovant and Chalke Valley (Chairman)
Cllr Pauline Church, Wilton and Lower Wylde Valley
Cllr George Jeans, Mere
Cllr Tony Deane, Tisbury (Vice-Chairman)
Cllr Bridget Wayman, Nadder and East Knoyle

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County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
1 Welcome and Introductions	6.30pm
2 Apologies for Absence	
3 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
4 Minutes (Pages 1 - 14) To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 4 th June 2019. To note any matters arising from the minutes of the last meeting.	
5 Chairman's Announcements	
6 Information Items and Current Consultations (Pages 15 - 28) To note the information items attached to the agenda and available online: <ul style="list-style-type: none"> • Clinical Commissioning Group • Healthwatch Wiltshire <ul style="list-style-type: none"> ○ Healthier Communities ○ Winter Weather Preparations ○ Highways Improvements and Traffic Survey Requests • Wiltshire Council Information Items • North Wessex Downs Walking Festival • Current consultations, to take part and for further information, visit the consultation portal: http://www.wiltshire.gov.uk/council/consultations.htm 	
7 Partner and Community Updates (Pages 29 - 56) To receive any verbal updates from Partners and Community Groups present, including: <ul style="list-style-type: none"> • Police – Neighbourhood Teams • Fire & Rescue • Community Engagement Manager 	6.45pm

To note the following written updates attached to the agenda:

- a) Police
- b) Fire
- c) Community Safety Group

Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.

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| 8 | Celebrating Age

The programme manager for Celebrating Age and the community engagement manager will provide information and show a short film before inviting you to take part in a facilitated debate about older people's isolation and how improved access to culture and arts can help. | 6.55pm |
| 9 | Action to Tackle Drug & Alcohol Misuse

Community Engagement Manager to verbally update the board following the June area board themed debate on this priority. | 7.35pm |
| 10 | Councillor Initiative - Community Information Space
<i>(Pages 57 - 60)</i>

To consider the Councillor Led Initiative put forward by Cllr Tony Deane for a New Community Information Stand for the Nadder Centre, as detailed in the attached report. <ul style="list-style-type: none">• Funding bid for £150 | 7.50pm |
| 11 | Area Board Project - Finger Post Funding Scheme
<i>(Pages 61 - 64)</i>

To consider two funding bids to the Area Board Finger Post scheme for 2019/20, as set out in the report attached to the agenda: <ol style="list-style-type: none">1. Swallowcliffe Parish Council – £375. The parish council will contribute £125 towards the costs.2. Fovant Parish Council - £370. The parish council will contribute £370 towards the cost. | 8.00pm |

12 **Health & Wellbeing Funding** (*Pages 65 - 82*)

8.10pm

To consider two bids to the Health & Wellbeing budget for 2019/20, as detailed in the attached report:

<i>Applicant</i>	<i>Amount requested</i>	<i>Project</i>
Nadder Community Land Trust (CLT)	£850	<i>Website and admin support for development of CLT</i>
Collaboration between Salisbury, SWWilts and Southern Area Boards	£500	<i>Silver Sunday Programme 2019</i>

13 **Close**

8.30pm

The next meeting of the Board is on Wednesday 18th September 2019, at 6.30pm, at The Nadder Centre, Tisbury.

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Nadder Centre, Weaveland Road, Tisbury, SP3 6H
Date: 4 June 2019
Start Time: 6.30 pm
Finish Time: 9.27 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jose Green (Chairman), Cllr Pauline Church, Cllr George Jeans, Cllr Tony Deane (Vice-Chairman) and Cllr Bridget Wayman

Wiltshire Council Officers

Lisa Moore, Democratic Services Officer
Karen Linaker – Community Engagement Manager

Town and Parish Councillors

Bishopstone Parish Council – M Ash
Chicklade Parish Council – C Howard-Higgins
Quidhampton Parish Council – C Churchill & K Taylor
Sutton Mandeville Parish Council – K Billing
West Tisbury Parish Council – I Lacey
Wilton Town Council – P Matthews

Partners

Wiltshire Police - Inspector Andy Fee, Richard Salter, David Hamby, Helen Daveridge

Total in attendance: 60

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
26	<p><u>Election of a Chairman for 2019/20</u></p> <p>Nominations for Chairman were sought.</p> <p>Cllr Jeans nominated Cllr Green, this was seconded by Cllr Wayman.</p> <p>Decision Cllr Green was elected as Chairman for 2019/20</p>
27	<p><u>Election of a Vice-Chairman for 2019/20</u></p> <p>Cllr Green was in the Chair</p> <p>Nominations for Vice-Chairman were sought.</p> <p>Decision Cllr Tony Deane was elected as Vice Chairman for 2019/20.</p>
28	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Jose Green welcomed everyone to the meeting of the South West Wiltshire Area Board.</p>
29	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • David Robertson – Hindon PC • Steve Bannas – Swallowcliffe PC
30	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
31	<p><u>Minutes</u></p> <p>Decision The minutes of the previous meeting held on 20 March 2019, were agreed as a correct record and signed by the Chairman.</p>
32	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> • The AONB had received £1.6m of lottery funding to support projects revolving around bringing the ancient landscape back to life.

	<ul style="list-style-type: none"> • National Armed Forces Day (NAFD) – A weekend of events was planned to celebrate this event, taking place from Friday 28th to Sunday 30th June, in Hudsons Field, Salisbury. Princess Anne would be in attendance on Saturday 29th. Attractions would include the Chelsea pensioners, the Red Arrows and a Sunday finale with the Bjorn Again tribute band. Book you free tickets online. • The Legacy tapestry had been completed, and would be doing the rounds to libraries where it could be viewed by the public. A section had been stitched by a member of the SWW community. • The previous Community Engagement Manager, Steve Harris now worked for Giga Clear Broadband provider. He will come to any PC to share information on the service if requested. • The Trading Standards directory of local services was being promoted. Information was available on the website. • Cllr Deane added that close to the Nadder centre, he could see a copper beech tree which was dying. He noted that permission was given to cut it down, he added that trees in the AONB should not be allowed to be cut down. People should be forced to plant replacement trees if they remove them. • Other Area Boards were supporting a move to reduce the amount of paper cups used at meetings. Wiltshire Council used 5,000 cups over a year. A straw poll was taken to indicate the level of support for the Board to promote the 'bring your own cup' initiative. <p>Decision The South West Wiltshire Area Board agreed to support the 'bring your own cup initiative' for future meetings.</p> <p><i>Note: There would be a small provision of paper cups available for attendees.</i></p>
33	<p><u>Information Items</u></p> <p>The Board noted the information items attached to the agenda:</p> <ul style="list-style-type: none"> • Clinical Commissioning Group • Healthwatch Wiltshire • Current Consultations: http://www.wiltshire.gov.uk/council-democracy-consultations • Wiltshire Council: <ul style="list-style-type: none"> ○ Community Led Housing ○ Homelessness Strategy ○ Special Schools Provision – extended consultation ○ Salisbury Maltings Master Plan

	<p>Cllr Wayman noted that the Special Schools provision consultation was now closed, as was the Salisbury Maltings consultation, however the documents were still available to view on the consultation page, and were really interesting.</p>
34	<p><u>Partner and Community Updates</u></p> <p>The Board noted the written updates attached to the agenda and circulated on the night and received the following verbal updates from partners present:</p> <p><u>Wiltshire Police</u> Richard Salter was in attendance with Helen Daveridge, to represent the Warminster, Tisbury and Mere Community Teams. Helen covered Warminster and Westbury Town. Richard noted that he would be taking part in the community safety item later and would stay after the meeting for any questions.</p> <p>Cllr Wayman noted that Inspector Sparrow had mentioned in his report about supporting the Community Speed Watch (CSW) schemes. All parishes complain about speeding vehicles, what we would really like to ask the Police is to come out and help the CSW by having random speed checks. <u>Answer:</u> Inspector Andy Fee – We were the pilot area for CSW and we set CSW as part of our weekly priorities meeting. We are unable to get around to every area, we will prioritise two areas each week. In a calendar year we will get around to all CSW run areas. It is a priority in our area and the south CSW.</p> <p>Cllr Wayman asked for a report telling us where you have been and how many tickets were issued. Also speed of traffic can be too fast on some roads like the B3089 to qualify for CSW, could you do some speed controls in those areas? <u>Answer:</u> We have a team based in my station and we do feed back to the CSW groups.</p> <p>Charlie Howard – In Chicklade the A303 runs through the centre of our village so we are unable to have a CSW due to that. It would be really useful to have a more random approach to speed checks.</p> <p>Mike Ash Bishopstone – It would be helpful to have more feedback and could the Police also support the volunteers that do the work as we have had a problem with our volunteers being abused verbally, by hand gesture and on social media.</p> <p>Cllr Green - You now have 40 special constables. With lead thefts, do you always check their licenses? Answer: Pete Sparrow – We do see a rise this time of year in rural crimes such as lead thefts and shed thefts. We are aware of it and do carry out operations with Trading Standards. It is on our radar of actions for this time of year. There is also a Horse watch in operation now, that is reassuring.</p>

	<p><u>Dorset & Wiltshire Fire</u> A written report was attached to the agenda.</p> <p>Phil Matthews – The Valley News showed 5 Firemen who received awards from their involvement with the Novichok incidents. What is not known was that 5 days after the event winds blew the forensic tent away and Wilton Fire Team went to secure the tent in hazmat suits. They also attended the residents of Charlie Rowley but were not recognised with awards. <u>Answer:</u> Cllr Church – All of our emergency services did a brilliant job. The information of the individual involvement may not be appropriate for us to make it public.</p> <p><u>Youth</u> Jaki Farrell – At our last meeting we met and discussed how the young people could be involved in tonight’s Area Board. Cllr Wayman was the youth representative and the group identified a few young people that could attend to input tonight.</p> <p><u>Community Engagement Manager - Karen Linaker</u></p> <ul style="list-style-type: none"> • National Armed Forces Day was a weekend long series of events taking place at the end of June, in Salisbury. Please come along. • Tisbus was now based at the Nadder Centre, the re-location was working well. • Working hard to bring new pieces of Art to the centre, and an activity room will be used for private viewings. • We are exploring options to help extend the café opening hours by popular demand and to enhance the community noticeboard space • The Police are based here and hold surgeries. PCSO Neil Turnbull will be increasing the number of hours he can operate out of the centre. • The Area Board has funded a new movement and music wellbeing group for older people to operate here over the summer, and was hopeful of bringing more walking sports forward, some family learning events and some employability courses too. • Real Madrid – their touring company will be here in August to run a week of training sessions. <p>Rhys Shell – the team will be helping you to put forward the local priorities early in 2020. There have been a number of projects and debates around the topics highlighted in the last run of the event. We will be asking what your local priorities are. Before you leave tonight it would be great to get a steer from you so please take a minute to write suggestions on one of the lists at the back of the room.</p>
35	<p><u>Drug & Alcohol misuse in Mere, Tisbury & Wilton</u></p> <p>Karen Linaker introduced this theme Item on Drug and Alcohol Misuse in our community areas.</p>

The Board received three presentations from key speakers.

Wiltshire Public Health

Kelly Fry from Public Health and Cllr Ben Anderson presented information on substance misuse, which it was explained was a subject that the agencies and government were interested in. The role of public health was to understand and identify trends and to work with key agencies and partners to consider a wide range of options to carry out services to the community.

Health Needs Assessment enabled services to be available based on needs. We have been focusing on Wiltshire need for substance misuse, and had looked at it from life course including pre-natal.

In South West Wiltshire, one in three adults was drinking too much. The recommended amount per week was 14 units with three alcohol free nights per week. It was reported that seven out of ten people who drank too much were not concerned.

An audit is carried out and the findings are used to understand what the concerns are and how they could be addressed. We look at our young people and work very closely with schools.

Our adult service provision is called IMPACT, and was run by Turning Point. Our data come from three years of data collated from the A&E department from Salisbury District Hospital.

It showed that males were most prevalent, and most likely to be admitted to hospital. The information was based on residential post code. The range of issues could range from cirrhosis of the liver to a fall.

Substance misuse figures for 2013 – 2014 were shown in a table. There were very small numbers. Substance misuse impacts on a wide range of local priorities.

Wiltshire Police

Dave Hambley gave a presentation on County Lines. The term County Lines had derived from the media. It was a term that the media and the police used to label individuals who were gang affiliated, that travelled out of larger towns and cities to market towns to sell drugs. They come out of London as it is a congested market and dangerous. As well as London, gangs also come from Liverpool and Manchester. The Police aim to show them that we are not a target and they will get caught.

The way it works is they have burner phones, the drug dealer will keep himself sterile in London, running half a dozen phones, they will then direct the sale of drugs in other areas like market towns.

This is gang related, are the runners armed with knives and sometimes fire

arms. There are running lines in Salisbury, where they are selling drugs to children.

It is recognised that sending a gangster down here would stick out as they look different. They exploit young children aged 10 to 12 years old, and they force them to conceal drugs internally. They know the young children do not stand out and will not be as easy to spot. The dealers are spending the money on music videos to promote themselves and are making millions of pounds.

Things to look out for with your young people are pockets full of cash, money that is unaccountable for, train tickets to London, things that ring alarm bells to you.

If you suspect anything suspicious, it needs to be reported back to us.

Turning Point

Senior Operations Manager Ben Judd, presented information on the commissioned drug and alcohol support service, which was available to over 18's in Swindon and Wiltshire.

This integrated service had four key principles:

- Prevention
- Accessibility
- Collaboration
- Treatment

The service deals with 1600 clients across the whole area. Locally there was a hub in Salisbury. Ben does a lot of work out in the community promoting the service.

- Information advice and signposting available on the wellbeing cloud
- 'Find out more' modules – with associated risks and harms data
- Health fairs
- Social media campaigns.
- Links with Public Health campaigns like Dry January & Stoptober
- Social media – Facebook & Twitter accounts
- Hub based delivery
- Engagement & prevention team
- Community and satellite venues – church halls, Tesco community spaces etc
- Roving recovery vehicle – visits festivals, and offers a safe needle exchange
- Women focused days – our case load is around 60/40 male/female
- Creche facilities
- Online referrals

Collaborations - Working with a range of partners – specific to each area.

Treatment - CQC registered – working across the 5 key lines of enquiry. Combined psychosocial (PSI) with pharmacological. The development of a new PSI led by national team, in line with evidence and best practice.

In-service support through group work, leads and clinical psychology. Delivering clear, concise risk management and recovery planning to provide the right intervention at the right time for the right person.

Karen Linaker asked people to write down any questions for the speakers and Councillors. The actions would be taken through the community safety group, which was chaired by Cllr Jeans.

A round table discussion session then took place where people were asked to consider and make suggestions based on three questions:

1. South West Wiltshire's Local Youth Network: “How do you think the misuse of drugs or alcohol within the home, impacts on children and young people when growing up?”
2. Wiltshire Council's Public Health: “In your street, neighbourhood, community or village – are there people drinking more than you think is healthy and safe? Who?”
3. Cllr Deane for area board and local community: “What do you think the community can do to increase awareness about the effects of drugs and alcohol, and support those who are misusing them?”

Tables were asked to feedback two main points:

- Support isn't necessarily always offered, or the right support at the right time to the right person. It can take time to pick things up and notice.
- With alcohol misuse it's not always obvious, can be at home only.
- Very impactful and prevalent – issue around neglect of children and it has a huge impact on them, especially children with SEN.
- Isolation in village locations. Parents on their own. Children can become carers of adults with alcohol misuse or drugs. It can affect their childhood massively. Can be associated with domestic abuse.
- Sometimes we sanitise the message a little too much. We need to hit home with the truths about the dangers.
- It becomes the norm to some children, so unless we educate and support them they do not know it's not the norm.
- In villages the streets are spread out in a lot of hamlets, some flood groups etc or working groups could be expanded to allow sharing of this information. Knowing where to get help and who to tell.

	<ul style="list-style-type: none"> • People in pubs know the person next to them drink too much, how is that sign posted. • Our Y7 and Y8 children see the older years smoking cannabis, so they may be feeling like it's the norm and so when they get to Y9 they may feel pressured to do it. • Impact on young people likely to increase, neglect, poor care, young people are drinking less as a result of adults poor behaviour. • Drinking unsafely – not to use the term safe in the context of drinking alcohol • Lack of other activities to be involved in – more provision of activities • More information – the stats around hospital admissions etc we needed more, what the admissions were for, repeated admissions, the time of day, what for, more informed data. • Young people drinking less, this is because they are using more dugs, due to the cost of alcohol, its taxed and so more expensive than buying drugs. • Does national policy need to be changed around drugs – decriminalising? There has been some success with alcohol but with drugs there may be some ways to change things with education • Education is key from an early age. Those who are excluded from school may be easier targets to this line of lifestyle, county lines and drug and alcohol misuse. <p>The Community Safety Group would take these points and actions forward. Drugs and alcohol misuse will stay in the list of key issues.</p>
36	<p><u>Housing Theme Update</u></p> <p>The Board noted the update on Housing attached to the agenda written by Director for Housing, Simon Hendey.</p> <p>The recommendations in the report were:</p> <ul style="list-style-type: none"> • Parishes to consider commissioning Rural housing needs surveys where they are out of date or do not exist. • Parishes to engage with Community led housing project to investigate Community led housing . CLH team to proactively engage with parishes over next twelve months. communityledhomes@wiltshire.gov.uk <p>The Board noted that another recommendation be submitted, to include private sector and the Housing Register. It felt that the Local plan did not reflect the views of need for houses in the small villages, and to allow for houses to be developed.</p> <p>Decision The Board agreed to produce a statement to be submitted to the Director of Housing for inclusion.</p>

	<p>Note: Following the meeting the Chairman produced a third bullet to be included in the recommendations above. It detailed:</p> <ul style="list-style-type: none"> • That policy within the Wiltshire Council Local Plan should be strengthened to reflect the public’s opinion to enable small single unit developments to progress through the amended planning framework.
37	<p><u>Health & Wellbeing Funding</u></p> <p>The Board considered three bids to the Health and Wellbeing budget for 2019/20 as detailed in the report attached to the agenda.</p> <p>Alan Docherty – spoke in support of the two projects put forward by Carers Support Wiltshire.</p> <p>Cllr Deane asked whether the project could look at our semi urban areas first with half the funding. Then move out to our more rural areas? <u>Answer:</u> Our second application could be done by targeting a select group of post codes but the first project could not be split.</p> <p>The provision was for a worker to give one day a week of their time in our areas.</p> <p>Cllr Wayman supported the whole amount.</p> <p><u>Decision</u> Carer Support Wiltshire was awarded £5835 towards the Southern Community Carers Champion. With the condition that the applicant feedback regular progress reports throughout the project.</p> <p>Similar projects had taken place in the north of the county. Looking to find people who want to be more engaged in the community. We are looking to do a mailshot to all addresses in the community area. There is the other option to do a mail shot to half of the households.</p> <p>Decision: Carers Support Wiltshire was awarded £1810 towards the Make a Friend, Be A Friend.</p> <p>Paul Cordell explained that the fete started in 2017. It was an inclusive event for five communities of all ages. They were planning for around 750 people to attend. It was noted that the figures since submitted in March had changed. We have achieved £5000 of local sponsorships and donations.</p> <p>Anne from Fovant – it is the first kind of these applications we have completed.</p>

	<p>Any contribution would be grateful. It has been an excellent project in bringing communities together.</p> <p>Karen Linaker advised that there was £234 remaining in the Health & Wellbeing budget for 2019/20.</p> <p>Cllr Deane noted that the Board could cover the costs of the Tisbus and St Johns at £200 each, as it would help other communities as well.</p> <p>Decision: Three Towers Fete was awarded £400 towards the provision of the St Johns Ambulance and Tisbus (£234 from HW budget & remainder from Youth budget).</p> <p>The Board noted that it did not fund village fetes generally, but would consider exceptions which would provide added value.</p>
38	<p><u>Area Board Funding & Projects</u></p> <p>The Board considered two applications for funding from the Community Area Grant Scheme for 2019/20, as detailed in the agenda pack.</p> <p><u>Bishopstone PC - Mike Ash</u> We have discussed with mothers and people in the village which types of replacement equipment we should provide. The parish council is contributing just over half of the balance for this project.</p> <p>Cllr Wayman noted that the Board had supported many play areas, and proposed it award the full amount. Cllr Green seconded that motion.</p> <p>Decision Bishopstone Parish Council was awarded £3990 towards the Bishopstone Children’s Play Area Play Trail project.</p> <p>Reason <i>The project met the Community Area Grant Criteria for 2019/20.</i></p> <p><u>West Knoyle Village Hall Committee</u> Corin Lenard – Chair of the social club management committee noted that the village was small, with only 70 dwellings and there was no pub or shop.</p> <p>The social club was run on a voluntary basis, and had no regular funds. The project had an estimated cost of £10,500, it was confirmed that the VAT could not be reclaimed. There was a contribution of £500 from the parish council. The Village hall was not an asset of the parish council.</p> <p>Cllr Wayman noted that the Board had supported village halls, and it was one of its aims to support our local communities.</p>

Decision

West Knoyle Village Hall was awarded £5000 towards the Village Hall Raise the Roof project.

Reason

The project met the Community Area Grant Criteria for 2019/20.

The application from Alderbury Football Club had been withdrawn.

Fingerpost Funding – Area Board Project

The Board considered 3 bids to the Area Board Fingerpost Funding Scheme for 2019/20, as detailed in the report. It was noted that there was £1400 of unclaimed funding at present. The Board considered whether it expands that funding.

Decision

The Board agreed that future awards would be of a maximum of £400.

Decision

The Board agreed to use a proportion of the remaining funds from the CATG budget. The total amount to be ringfenced would be discussed at the next CATG meeting.

Decision

The Board allocated £400 to each of the 2 bids from:

- **Mere Parish Council**
- **West Tisbury Parish Council**

Pedestrian Gates – Area Board Project

To consider the proposal for the Board to support a new scheme funding pedestrian gates. The Board was asked to ringfence £5,000 of the 2019/20 budget to this project, to purchase 20 gates, as detailed in the report.

Decision

The Board allocated £5000 towards the Area Board kissing gate project for 2019/20.

Action: To ask Nick Cowan to make a judgement on the DDA compliancy of the gates.

SID Funding – Area Board Project

To consider the proposal for the Board to further support this scheme, which allocates funds towards Speed Indicator Devices (SIDs).

The Board is asked to ringfence additional funds of the 2019/20 budget to this project, as detailed in the report.

	<p>Cllr Wayman asked whether the Board was to offer the Fonthill Estate the remainder or top up now and fund total the request?</p> <p>Cllr Deane noted that the board should encourage the parishes to get together and share the devices.</p> <p>Decision The Board allocated £1500 to Fonthill (B3089) towards the purchase of a SID with the condition that there are additional posts around the village with consent from Dave Button.</p> <p>Decision The Board ring fenced an additional £5000 to the SID project for 2019/20.</p> <p><u>Tisbury Sensory Garden project</u> To consider the confirmation of a contribution of £4500 to this project to go towards the Hoggin Pathway, as detailed in the report.</p> <p>This project was originally considered on 30th January, where the Board awarded funds with a condition that a contribution from the PC was agreed, as detailed in the agenda pack.</p> <p>Anne Marie noted that they had now finalised a design which was simple to maintain and cost efficient.</p> <p>As it was a conservation area we need Planning Permission and license for felling from the Conservation Officer. Anne Marie had also applied for Wiltshire Garden Trust funding for the fencing. The total budget to date was - £15,141.</p> <p>Decision The Board reconfirmed its award of £4500 to the Tisbury Sensory Garden Project.</p>
39	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board noted the minutes of the last meeting held on 1st May, and considered the funding recommendations arising, as detailed in the attached report.</p> <p>Cllr Jeans noted that in Mere, Frys will ask the developer up the road for a price comparison to see if it was cheaper.</p> <p>Decision: The Board approved the following recommendations for funding from the CATG:</p> <ul style="list-style-type: none"> • 20mph feasibility study x 3 = £7500 (subject to £1000 contribution from each PC)

	<ul style="list-style-type: none"> • 4714 – Dinton Steep Hollow, signing – Allocate £1400 (subject to a contribution of 25% from DPC) • 6042 – Semley Junction – Allocate £1600 (subject to a contribution of 25% from S&SPC) • 6481 – Mere, Clements Lane – Allocate up to £3000 (subject to a contribution of 25% from MTC)
40	<p><u>Representatives to Outside Bodies and Working Groups</u></p> <p>The Board noted the report and considered the recommendations as set out in the papers attached to the agenda.</p> <p><u>Decision:</u> The South West Wiltshire Area Board agreed to:</p> <ul style="list-style-type: none"> a) Appoint Councillor representatives to Outside Bodies as set out at Appendix A; b) Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and c) Note the Terms of Reference for the Working Group(s), as set out in Appendix C. d) Appoint a Champion for the Area Board, in accordance with Appendix D.
41	<p><u>Close</u></p> <p>The next meeting of the South west Wiltshire Area Board will be held on 17th July 2019 at Mere, Grove Buildings.</p>

July 2019

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

CCGs to apply to merge

As you know, we have formed a Commissioning Alliance with BaNES and Swindon CCGs, with one Chief Executive and senior management team across the three organisations, whilst retaining the three separate organisations each with their own Governing Body. The NHS Long Term Plan sets out an expectation for CCGs to officially merge, and for Wiltshire CCG this means merging with BaNES and Swindon CCGs to become one commissioning organisation before April 2021.

On 12 June 2019 the three Governing Bodies took a consensus view that there is now a strong case supporting a full CCG merger. At their recent public meetings, each Governing Body has now approved the proposal to apply to merge.

Prior to submitting the application the CCGs will engage with stakeholders, and the GP membership of each CCG will then vote on a final decision to apply for a merger.

A detailed application to merge needs to be submitted to NHS England by 30 September 2019 to have the full merger in place by April 2020.

We will continue to provide you with updates on the process in the coming months.

Primary Care Networks

Primary Care Networks came into effect on 1 July 2019 and there has been a lot of work going on behind the scenes to form the GP networks and get the appropriate structures in place.

It will take some time for the networks to become fully operational and for patients to start seeing the benefits of this collaborative provision of services.

Clinical directors have been appointed for all 11 networks in Wiltshire with some networks choosing to make this a shared role.

Name of PCN	Practices in PCN	Clinical Director
Calne	Patford House Partnership Northlands Surgery Jubilee Field Surgery	Dr Julia Dalton – Northlands Surgery Dr Kathryn Hughes – Patford House Partnership
Chippenham, Corsham and Box (CCB)	Hathaway Surgery Rowden Surgery Lodge Surgery Porch Surgery Box Surgery	Dr Philip Grimmer – Hathaway Surgery
East Kennet	KAMP Ramsbury Surgery Burbage Surgery Old School House Surgery	Dr John Williams - KAMP Dr Graham Muller – Ramsbury Surgery Dr Anne Woods – Old School House Surgery
North Wilts Border	Malmesbury Medical Partnership Tolsey Surgery Purton Surgery Tinkers Lane Surgery New Court Surgery Cricklade Surgery	Dr Ravi Gonsalves – New Court Surgery Dr John Pettit – Malmesbury Medical Partnership Dr Chris Philips – Malmesbury Medical Partnership
Sarum South	Downton Surgery Harcourt Medical Centre Salisbury Medical Practice Whiteparish Surgery Three Chequers Medical Practice	Dr Judy Walters – Three Chequers Medical Practice
Sarum North	Barcroft Medical Centre Castle Practice Avon Valley Practice St Melor House Surgery Cross Plains Health Centre Millstream Medical Practice	Dr Lucy Davies – Castle Practice
Sarum West	Sixpenny Handley Surgery The Orchard Partnership Tisbury Surgery Mere Surgery Silton Surgery Hindon Surgery Courtyard Surgery	Dr Fiona Dawe – Hindon Surgery

Devizes	Market Lavington Surgery Lansdowne Surgery St James Surgery Southbroom Surgery	Dr Ian Williams – Southbroom Surgery
Melksham and Bradford on Avon	Giffords Surgery Spa Medical Centre Bradford on Avon and Melksham Health Partnership	Dr Jonathan Osborn – Giffords Surgery
Trowbridge	Lovemead Group Practice Trowbridge Health Centre	Dr Lucy Thompson – Lovemead Group Practice Dr Stephen Locke – Trowbridge Health Centre
Westbury and Warminster	The Avenue Surgery White Horse Health Centre	Dr Lisa Hirst – The Avenue Surgery

Our Health Our Future – engagement to support BSW five year plan

The Our Health Our Future campaign is underway – asking local people what is important to them for their health and care, now and into the future. All responses to the survey will feed into our local five year plan.



You can go to www.ourhealthourfuture.org to complete the survey and to find out more.

We would appreciate your support in encouraging your family, friends and the people in your communities to take part in the survey to help shape the future of health and care across B&NES, Swindon and Wiltshire.

The survey closes on 31 July 2019.

Governing Body meeting

Our next Governing Body meeting is on 23 July 2019 at 10.00am at Southgate House, Pans Lane, Devizes SN10 5EQ. You can read the papers from previous meetings on our website www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive.

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG

Report focuses on dementia friendly initiatives



We joined the regulars at Chippenham Memory Cafe in April

Healthwatch Wiltshire is set to publish a report detailing its work on how dementia friendly initiatives are working in the county.

Over the last four years, dementia has been a priority area for us, and we have gathered over 1,600 views and experiences from people affected by dementia.

One of the key things we were told is that dementia awareness is improving and that this is important.

Two-part project

This project had two elements, the first aimed to gather information from dementia friendly initiatives – such as support groups, awareness sessions and social events – and the second to talk to people living with dementia and their carers on what they

value most about these initiatives.

Our key findings included:

- Most people living with dementia and their carers feel that their local community is dementia friendly and feel part of it,
- The effects of dementia friendly initiatives are positive and wide-ranging, including improved physical and mental health, independence and community involvement,
- The successes of these initiatives closely aligned with what people said they found most useful,
- Dementia friendly initiatives would value support with promotional materials and publicity.

Thank you to our partners for their support with this project. The report will be published in July.

Wiltshire Council Information Item

Subject:	Healthier Communities
Web contact:	healthiercommunities@wiltshire.gov.uk

A new project by Wiltshire Council to help residents on a low income improve their health by becoming more active was launched in May.

The Healthier Communities project has been part funded by Sport England with Wiltshire Council awarded £125,544 as part of Sport England's strategy to improve people's health and mental wellbeing through sport and activity.

The project will be delivered in the heart of communities and will help people to feel healthier, happier, more confident and able to cope with life's pressures, as well as improving connections among families and communities.

Sport England research shows that a third of people in lower paid and routine jobs are inactive, meaning they do less than 30 minutes of exercise that gets them slightly out of breath each week. And inactivity in people in lower paid, routine jobs is twice that of people on a high income in senior and managerial roles.

Wiltshire Council's Healthier Communities project will target ten areas across Calne, Chippenham, Salisbury, Trowbridge and Melksham and will provide estate-based sport and physical activity opportunities to residents living in identified locations. Residents from each community will be invited to take part and shape future provision.

To get involved or find out more about the project follow our Facebook page HealthierCommunitiesWiltshire, call Nikki Foster, Healthier Communities Project Coordinator on 01225 770247 or email healthiercommunities@wiltshire.gov.uk

Wiltshire Council Information Item

Subject:	Winter Weather Provisions
Web contact:	Weather.team@wiltshire.gov.uk

Wiltshire Council will once again be running the Parish Emergency Assistance Scheme (PEAS) which gives local Town and Parish Councils the opportunity to get hold of vital kit which can be used during adverse weather events. The application form is now available from weather.team@wiltshire.gov.uk. We kindly ask that any requests for equipment are made by the end of August 2019.

The weather team can help you develop plans and also help with the provision of certain items to help make parishes more resilient when extreme weather arrives.

Chairman's Announcements

Subject:

Highways Improvements and Traffic Survey Requests

Wiltshire Council is changing the way highway improvements and traffic surveys are requested by members of the public and through Town and Parish Councils. The current process requires updating to improve the customer experience and to reduce the steps involved. The proposed new system will foster a closer working relationship with town and parish councils, whilst providing a better and more informed experience for members of the public.

Overview

The Area Board issue system is predominately used by residents and town and parish councils for raising highways improvement (Community Area Transport Group) and traffic survey (previously referred to as metrocount) requests. Link here for the Area Board issue system home page: http://services.wiltshire.gov.uk/Forms/area_board/index.php.

The process and the system require updating to improve the customer experience and to reduce the steps involved from the issue being raised to a resolution being found.

A long-term solution has been proposed with the system moving onto the new My Wiltshire app. However, a more efficient interim solution for these requests will be introduced from Monday 3 June 2019.

Updated process for Town and Parish Councils

If a parish or town council wish to raise a highways improvement request they fill out a form and send it to integrated.transport@wiltshire.gov.uk . This will be received by the local Highways Engineer and added to the next Community Area Transport Group agenda.

If a parish or town council wish to raise a traffic survey request they fill out a form and send to roadsafetydriving@wiltshire.gov.uk

These forms will be available on the [Area Board Issue homepage](#)

Updates process for local residents

If a resident wishes to raise a highways improvement request, or traffic survey request, they should complete the forms available on the above link and send this to their local parish or town council for consideration.

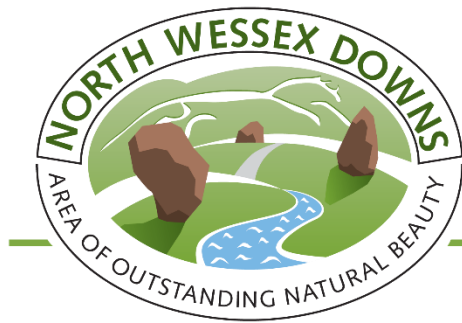
Contact details for each Town and Parish Council is available via a link on each form or on the Wiltshire Council website.

If the Town or Parish Council support the request they submit the respective form as set out above.

If the Town or Parish Council does not support the request then they advise the resident accordingly.

Chairman's Announcements

Highway improvement progress updates will be included in the CATG action notes circulated to Town and Parish Councils. It will be for the Town and Parish Councils to update residents on the progress of their request.



NORTH WESSEX DOWNS WALKING FESTIVAL 8-23 JUNE 2019



Announcing the First North Wessex Downs Walking Festival

8th – 23rd June 2019

Get outdoors during the very first North Wessex Downs Walking Festival this June. With over a dozen walks across the region - from Avebury to Marlborough as well as further afield to Goring, Wantage and Facombe, the walking festival presents the perfect opportunity to breathe deeply, stretch your legs and take in the views of the gorgeous countryside on our doorstep.

Running from 8th to 23rd June, many of the walks are free of charge and range from a pushchair-friendly stroll around the lovely lanes of Huish in the Pewsey Vale to a navigation skills workshop starting from Avebury. There are fascinating wildlife walks on offer at Stonebridge Wild River Reserve with ARK at Marlborough as well as Letcombe Brook in Wantage and Freemans Marsh in Hungerford. Or simply let your walk leader tell you about the history and landscape as you pass through some of the lesser-known areas of the AONB.

Go to the North Wessex Downs website for detailed information about all the walks and to book.

www.northwessexdowns.org.uk/walkingfestival

Calendar of Events

Saturday, 8th June 2019 9.30am	A 'Venerable' Nordic Walk from Blewbury – exploring the historic villages & landscape of the Downs. 11 miles (6 hours). Strenuous. Pay on day - £8
Sunday, 9th June 2019 10.30am	Facca's Valley: The woods, hills & valleys of the Facombe Estate – a peaceful walk with plenty of wildlife, wildflowers and views. 3 miles (2 hours). Moderate. Free
Monday, 10th June 2019 10am	Navigation Skills Workshop from Avebury – improve your skills and techniques to increase personal confidence. 10 miles (5.5 hours). Moderate. £8.50
Tuesday, 11th June 2019 10am	A Guided Walk from Goring: Poets & Giants – discover giants and walk in the ancient footsteps of wayfarers and poets. 12 miles (7 hours). Strenuous. £5.50

Wednesday, 12th June 2019 10am	The Setting of Ashdown House – take in the magnificent setting of the house in a little valley just north of Lambourn. 4 miles (2 hours). Moderate. Free
Wednesday, 12th June 2019 5pm	An Early Evening Stroll from Huish – a family friendly wander through lovely lanes with various start points. Up to 3 miles (1 hour). Easy. Free
Thursday, 13th June 2019 2pm	Discovering Aston Tirrold's History & Wildlife – landscape, wildlife and history. 3 miles (2 hours). Easy. Free
Friday, 14th June 2019 10.30am	Bedwyn Brail, Wilton & Crofton: A rail-friendly walk – a tranquil walk through Bedwyn's local history 5 miles (2 & ³ / ₄ hours). Easy. £2.00
Saturday, 15 th June 2019 2pm	Saturday Afternoon Hike at Alton Barnes White Horse – a sociable and fun walk. 6 miles (2 hours). Moderate. £9.00
Sunday, 16th June 2019 10am	Letcombe Brook Wildlife Walk – a family friendly wildlife walk along the route of the brook 4.5 miles (up to 3 hours). Easy. Free
Wednesday, 19th June 2019 7pm	Exploring Freeman's Marsh in Hungerford – visit and investigate the plants and creatures of this beautiful green space ½ mile (up to 2 hours). Easy. Free
Thursday, 20th June 2019 10.30am	Big Skies & Hidden Valleys: The Manors of Vernham Dean – walk up onto the roof of this hidden corner of the landscape. 4 ½ miles (up to 2 ½ hours). Moderate. Free
Friday, 21st June 2019 10am	A Wildlife Walk Around Stonebridge Wild River Reserve with ARK – with Action for River Kennet's project officer, Anna Forbes. 1 mile (2 hours). Easy. £5.00
Sunday, 23rd June 2019 10am	One Lump or Two: Ladle Hill and Beacon Hill – two walks in one, choose to do one or both of these “aller et retour” routes. 5 miles minimum (2 ¼ hours min). Moderate/Strenuous. Free

For more information either visit the website or email info@northwesexdowns.org.uk



SOUTH WILTSHIRE COMMUNITY POLICING TEAM – JUNE 2019

Sector Head: Insp Pete Sparrow
Sector Deputy: Sgt John Hutchings

A very warm welcome to the seventh edition of the South Wiltshire Community Policing Team Area Board report.

Once again this report encompasses the entire South Wiltshire CPT within its pages with the idea being that it will give a much greater understanding of the issues facing South Wiltshire as a whole community, rather than in isolation by single area.

My policing team operate on the basis of 'One Team' and as such, resources are moved around on a daily basis according to demand. Whilst each Police Officer and our PCSO's will still retain ownership of a given area in terms of longer term problem solving approaches, the very nature of policing and answering calls for service often dictate that officers are brought together from the wider area to respond to given circumstances. This has always been and will continue to be the case.

Once again and moving forward, I will continue to report on the efforts of our Special Constabulary without whom our job would be very much more difficult and as such we are so incredibly proud of our Special Constabulary Officers.

The time they give, the effort they make, the results they produce, the confidence and support they provide to both colleagues and our communities is nothing short of incredible.

The document is broken down in to 6 parts:

1. Introduction
2. Staffing – listed are the Community Coordinators and PCSO's for your given area.
3. Community Engagement – How to contact us and where we are due to be.
4. Particular Issues and Crime Series
5. Specials Update
6. Items of Note

New CPT Inspector and Deputy

I am very pleased to confirm the transition of the split between Amesbury and Salisbury from an Inspector and Deputy perspective at the very least. Liz and Lucy started on the area on 3rd June and are now settling in to understanding the issues and demands of their part of the southern area.

This does of course mean that you now have in the Salisbury Area, Insp Sparrow and Sgt Hutchings undivided attention from a strategic perspective, overseeing issues in the South.

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Certainly, this has already seen positive benefits for those respective areas, especially given our local commitment to National Armed Forces Day, which has been all consuming for a great many of us!

This is testament to the whole team effort that goes in to creating an event such as this, as even though it is not a Police led event, our contribution to keeping South Wiltshire Safe, is significant as a force.

We are both available to be contacted directly through our respective e-mails as always, but initial CPT related enquiries should ideally be channeled through the CPT inbox.

New Community Coordinator - Salisbury

We have recently run a selection process for a new coordinator for the Salisbury Area and I am very pleased to announce that PC 2729 Jack Billington was successful in securing the position.

Jack will bring much enthusiasm, as well as experience to the post and I know he will make a fantastic addition to the local problem solving team, whose role locally is critical to an efficient CPT.

Jack's recruitment is part of the PCC's initiative to increase Community Coordinators through the increase in the precept this year, so locally, this is a positive step for South Wiltshire.

DS Nick Bailey - Update

I reported last month that DS Nick Bailey is undertaking the Salisbury Marathon in August 2019 on behalf of Salisbury Stars Appeal. This was a decision that he made following the fantastic care he received as a result of being his being contaminated by Novichok following the initial incident in Salisbury last year.

Thus far, Nick has raised £11,829 against his target of £15,000.

If you would like to support him in this, he has set up a Just Giving page for donations to the Stars Appeal, which can be found using the following link:

https://www.justgiving.com/fundraising/nickbailey1772?utm_id=124

Staffing

Since the split from Amesbury has now occurred, I am now currently responsible for the 5 Community Policing Teams across the Southern Area. These are based at Salisbury Police Station at Bournehill, covering a 24/7 365 day duty pattern.

Whilst now a smaller area, Salisbury benefits from having the largest teams across the force, with each individual Sgt responsible for up to 18 officers and staff. This is a very challenging post for a Sgt and one which happily, our current cohort are more than capable of rising too, although there are times where demand is so significant, that resources are called upon from across the area and as such the

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demand on the individuals command increases. Again, this is testament to the resilience and dedication of each and every officer who chooses to place themselves at the front line of day-to-day challenges in policing and I am very proud to have each and every member of the team under my command.

Each team is made up of Police Officers, Police Community Support Officers, Local Crime Investigators, and uniquely in the south, the Prisoner Transport Team. Central to these officers are my Community Coordinators who are very much the heart of the team and whom many of you will know on first-name terms.

In addition to these officers, we have some 40 Special Constables who are aligned to the teams. They will try to work predominantly with their aligned team but can slot in anywhere around their availability. More on our specials later.

Of course the deployability of these officers will depend on sickness, training, external commitments and their specialisms etc etc. so the actual numbers will vary almost on a day-to-day basis. Whilst I would love to list them all, I have limited the information to the officers that make up the immediate community team whom have the closest relationships and links with our communities, those being our Community Policing Coordinators and PCSO's. These officers are pivotal in maintaining strong working relationships with the whole community, be it business or public and they all work exceptionally hard at doing just that.

Salisbury

Pc 1792 Al Cromwell - Coordinator
Pc 2687 Caroline Ralph – Coordinator (Shortly to go on maternity leave).
Pc 2729 Jack Billington (Currently on Team 5) – Coordinator
PCSO 3951 Val BROWN - City Centre
PCSO 8686 Gareth JAMES - City Centre
PCSO 9465 John Taylor – City Centre
PCSO 3985 Laura KING – Southampton Road and the Friary
PCSO 9590 Harrison EVANS – Southampton Road and the Friary
PCSO 8704 Kady GREEN – Castle Road and Bishopdown
PCSO 8195 Kim ORZA – Bemerton Heath
PCSO 9001 Matthew MURRAY – Churchfields and St Pauls
PCSO 6025 Simon WARD – Harnham

South Rural

Pc 1157 Matt HOLLAND – Coordinator
PCSO 6227 Matt SMITH – Downton Rural
PCSO 6314 Nicola CLARK – Wilton Town/ Rural
PCSO 6150 Jenny MOSS – Laverstock and Old Sarum
PCSO 8076 Simon NASH – Alderbury Rural
PCSO 9546 Steve JAQUARELLO – Downton and Redlynch

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Contact Us

Contacting Wiltshire Police by phone –101 should be used for non-emergencies such as:

- Reporting a non-urgent crime or incident (unless the crime or incident is in progress, when you should dial 999)
- Contacting local officers
- Making us aware of policing issues in your local area (consider email as below)
- Making an appointment with a police officer
- For any other non-emergency, such as making a complaint

999 should be used for an emergency, when a crime is happening, someone suspected of a crime is nearby, someone is injured, being threatened or in danger.

You can also contact local officers about non-urgent issues via **email** –

General Community Policing enquiries - CPTSouthWiltshire@wiltshire.pnn.police.uk

For crime updates and local policing news via email, please sign up to our **Community Messaging** scheme at –

www.wiltsmessaging.co.uk

You can also follow us on **Facebook** – search ‘Salisbury Police’ ‘Amesbury Police’ or ‘Tidworth Police’ or on **Twitter** - @SouthWiltsCPT

Community Engagement

I am once again pleased to report that since our last attendance at all Area Boards where we have promised that if you asked, we would endeavour to deliver; this has been achieved yet again, for both Amesbury and Salisbury areas. I would encourage your members to continue to engage with our CPT staff either individually or via the e-mail inbox with requests for attendance to specific events.

We have attended many, if not all Parish Council Meetings and AGMs and Sgt Hutchings and I have personally attended many of these in an effort to meet you all and hear first-hand the issues that you are currently facing and where appropriate, advice has been given accordingly. Judging by the feedback received following each event, these seem to have been successful and I am pleased the advice proffered in terms of our communities working smarter rather than harder to help themselves is being realised. In regard to this, I do and will continue to advocate the forming of NHW groups in an effort to drive out crime from areas currently affected.

Indeed, a theme for the upcoming boards is that of building on our communities and myself or John will be presenting at the boards with real time examples of how the community has worked

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collectively to help themselves with effective partnerships with the local CPT.

Community engagement is a key area of our work and comes in many forms, from our physical presence on the traditional beat or through PULSE patrols, to our mobile and cycle patrols as well of course as our social media footprint. Our Social Media following in the South is the largest outside of Swindon and is testament to the quality of the information that we are reporting. Very often, ongoing incidents, updates and results will be broadcast on **Facebook** and **Twitter** as well as Community Messaging and if you do not yet follow us in this form, I would urge you to do so.

Wherever possible our teams are engaging with the community at every level and one of these ways is through community consultations, where a member of staff will be made available to speak to our community on any given day and time. These consultations are a great way to meet and greet my staff that are local to you and are a great way for you to raise any issues that you may have directly with an officer or PCSO at that time.

Community Consultations will take place at the following venues and dates:

Waitrose, Churchill Way – Dates to be confirmed via social media and messaging, 1400 x 1600hrs

Salisbury Charter Market – Dates to be confirmed via social media and messaging, 1000 x 1200hrs

Salisbury Library - Dates to be confirmed via social media and messaging.

Otherwise, dates and times will be advertised through social media and community messaging so please make sure that you follow us to receive them. Further venues across the area are being sought at the moment and if you have any event or venue suggestions please let us know via the CPT e-mail listed above and we will endeavor to be there!

Neighbourhood Tasking Meetings

South Wilts NTG is now up and running and dates for this are to follow.

Independent Advisory Group (IAG)

Our next NTG is yet to be confirmed but since our last report I am pleased to confirm that more applications for representation have been forthcoming. The IAG for the South of the County sits roughly 4 times a year. This group is made up of members of the public from a diverse background to assist us as an organisation with advice from the ground on certain aspects of our work.

IAG's are a 'critical friend' of the police whereby ideas are floated to or from the group for discussion. This could be about how we might have handled a given situation or indeed discussion around something that organisationally we are thinking of introducing whereby we seek that critical cross dimensional viewpoint on the proposal.

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If you would like to be considered for joining this group, there is a formal application process and the numbers are limited but please get in touch.

Particular Issues and Crime Series

Salisbury City.

ASB within the City has spiked recently and I can say that this is mainly due to drug related activity.

Young persons are being drawn in to DDN activity in the city and the knock on to this is ASB and violence which is mainly attributed to that minority community of users and dealers.

Significant work with our partners however is having an effect on those key individuals who have been identified as being involved, and this work is ongoing.

Homelessness and the associated people with this issue has also seen significant developments through effective partnership working resulting in significant reductions in calls associated with this local anti-social issue.

Our City coordinators continue to work diligently on providing sustainable solutions to this area of our business.

Salisbury City Centre CCTV has continued to be instrumental in the recording and reporting of crime over the last few weeks and operators in the control centre have been working hard with us to prevent and detect crime with some fantastic results.

Recent media coverage of the availability of CCTV in Salisbury has provide further confirmation of this availability and I can assure our community that this continues to be very much in our joint working policy.

The images and footage available are usually of excellent quality and we will continue to work alongside SCC and Salisbury BID in keeping Salisbury safe.

Dangerous Drug Networks (DDN's)

Further to this, we continue to work closely with our specialist teams and arrest and charge visitors to the city who come here for the sole purpose of "making money from the misery of others".

As previously stated, this will continue to be a regular feature within these reports and I make no apology for that. DDN's continue to infiltrate the south of the county pedalling drugs and preying on our most vulnerable within the community. This is a struggle that unhappily we will continue for some considerable time I fear, with our 'wins' only ever stemming the flow for short periods. Such is the resolve of the drug barons, that they poke and prod our communities for any slight weakness, which is quickly and decisively exploited.

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We cannot be complacent in our effort and attention to this area of our business, as the tendrils of drug addiction and the destructive behaviour that it breeds are prevalent in every town on our area.

Closure orders continue to be an effective tool to assist in the prevention of crime and safeguarding of the vulnerable within the City Centre and since our last report more homes have been subject to such orders.

Recent activity in this area of our business has again seen some fantastic results from excellent policing skills and community led intelligence, which is absolutely key to keeping the pressure on such insidious activity.

Examples of which will be played out at the next area boards through our presentations.

We will only ever keep a lid on this with effective community liaison and intelligence led policing, so your call is key to our joint success as a community.

Any intelligence in this regard is always welcome and can be fed in to the system via speaking to an officer or member of staff, e-mail or through **Crimestoppers on 0800 555 111**.

Harnham

The latest update that we have received from PCSO Simon Ward is testament to getting the best out of partnership working! This partly revolves around what is known as, the 'Sensitive Let Scheme'; where we work in partnership with SCC and WC to ensure that persons gaining new tenancies within a given area are not likely to cause issues within the same. This also goes for those currently causing issues where collective actions can be taken to either change individual behaviour, or sanctions can be imposed including, but not restricted to, Closure Orders and even Eviction as a last resort.

This partnership working has seen significant benefits over recent years and continues to do so, but it relies heavily on the community being a community and helping us challenge inappropriate behaviour.

If you have evidence of such behaviour then we encourage you to report it through either Wiltshire Council or if appropriate Wiltshire Police using the details and contacts listed above.

South Rural

Lead Thefts, Plant and Machinery, Outbuildings and Catalytic Converters – There has been an increase in these types of offences across the South in recent weeks and we cannot understate the value of relevant and timely intelligence to help us in this area of our business.

Together, we can make a difference and either directly or indirectly be responsible for bringing such offenders to justice.

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Community Speedwatch

Supporting CSW continues to be a focus for the teams and our actions are often posted on our Facebook Pages.

Our Watch Schemes continue to be a focus for the force and in recent weeks PS Hutchings has liaised with local councillors and groups looking at areas where Lorry Watch might be introduced locally.

This is an ongoing initiative and once again, I would ask that if you are interested in such schemes then do please get in touch.

Special Constabulary Update

Our SPC's continue to provide fantastic support to the local policing teams across the county and in particular the South.

May and June 2019 has seen just over a 1000 hours thus far, with this expected to peak during the NAFD weekend.

SPC's have all the same powers as their regular colleagues and are subject to the same risks. As such, they are provided with the same training wherever possible even in specialist areas of our work such as Response Driving, Roads Policing Unit, as well as the Drone Unit or UAV. Recently, 6 SPC's have undertaken training to become Police Support Unit or PSU trained. This team can be deployed at short notice to anywhere in the county and if required the Country, where disorder is happening or threatens to unsettle a community. In the last couple of weeks, we have seen Wiltshire Officers deployed to assist the Extinction Rebellion demonstrations in London for example and in future, this team could now easily include our volunteers.

They will be on duty over the NAFD weekend event in their capacities as PSU, CPT, RPU and UAV resources and once again, their commitment and professionalism cannot be understated.

Items of Note

Sadly, officers have had to deal with further instances of dogs being left in hot cars; this despite the media coverage and pleas to the community following the first event reported previously.

With the weather hotting up, especially over this next weekend, please, please, do not let your dog be the next victim or the reason for someone to call for police assistance. We will, albeit reluctantly, smash your car windows in order to assist a dog in distress.

The 101 system is changing - 101 call charges are being dropped.

At present, 101 callers are charged a 15p connection fee by the telephony company.

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From next year, this charge will no longer apply and calls to 101 will be free, after the Home Office pledged £5 million each year to cover the cost.

Average Call Times – 101 system

We are often challenged, over call waiting times for the 101 service in Wiltshire. As a result, I have asked for some statistics around average call wait times for the service from the Head of the Central Call Handling Unit at HQ, which I have shared below:

CCH – (Initial 101) call. Average time to answer

Nov-2018	00:00:09
Dec-2018	00:00:03
Jan-2019	00:00:05
Feb-2019	00:00:04
Mar-2019	00:00:04
Apr-2019	00:00:04
May-2019	00:00:06
Jun-2019	00:00:05

We are not perfect and I know these are an average and some calls at peak times will take longer to answer, however our call handling teams deal with 1,000's calls every month and these figures are quite reassuring I think?

Significant Events

Planning continues for significant events occurring in Salisbury and the South over coming days keeping us all very busy!

Summer Solstice saw some 10,000 people attend this year with only a handful of arrests being necessary over the event. Whilst there was a requirement for police attendance, the event is now run on an Managed Open Access basis, where we are there merely to support English Heritage with potential disorder and traffic management issues. This is a great example of working in partnership with local businesses in order to secure a Safe and Satisfied Community. Road closures at Woodhenge and the surrounding by-ways assisted in this goal, with no opportunities for mass gatherings to be created, thereby reducing the opportunity for sounds systems to be set up and loud music being played throughout the night bringing unwelcome disruption to the local community.

The cuckoo fair was brilliant and passed off without incident, which is testament to the fact that some 20,000 people can get together and enjoy an event without causing trouble!

The OVO Cycle Race was also a huge success and we were very pleased with the video produced by Sgt Gavin Hucks on the evening, which we shared on our social media pages to great applause.

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NAFD is looming this weekend and will be the largest event organised by Wiltshire Council, ever. With some 250,000 people anticipated to attend over the three-day event, the policing resources required for this are significant.

Both mine and Sgt Hutchings responsibilities will be around maintaining business as usual for this event and that is a big ask! With over 25 road closures in place and tens of thousands of people in and around the city we are heading for a busier than usual weekend.

Whilst we will endeavor to continue to meet our core response times, it is only fair to mute the possibility of delays in our response times due to sheer volumes of traffic to say the least.

Nigh time economy in Salisbury is also likely to see increased numbers of persons enjoying the event, so you can expect to see an increased presence of police in Salisbury over the weekend.

If it does not need an immediate response, we will be actively negotiating the time that we can realistically attend an incident, so please bear with us.

Lastly, the D-Day 75 celebrations have also seen our resources drawn to both London and the South Coast during the period, with local PSU, VIP Motorcyclists, and CPT officers all contributing to the policing effort in London and Southsea to provide an excellent security bubble surrounding all persons attending.

Community Tasking Team

Our Community Tasking Team, (who are officers drawn from the South CPT and CID who look at series or high profile jobs on behalf of the wider team), continue to have some excellent results produced from dedication and dogged determination in their investigation of offences and offenders.

They often work in plain clothes and support the work of their colleagues in uniform.

An example of which is as follows:

A male wanted for escaping lawful custody, as well as being suspected of committing a string of burglaries across several counties whilst being on the run and pulling a knife on one of our CPT Officers in the South was arrested in the Metropolitan Police area in recent weeks. Our CTT officers worked tirelessly on this case, and in doing so, were instrumental in creating a coordinated response across many forces to target and track this dangerous individual, with the resulting arrest being a fantastic accolade for the team. Well Done CTT.

DDN activity continues to be disrupted by both CPT officers and CTT and recent arrests from both have resulted in large amount of cash and drugs being seized. Further details to follow.



Operation Artemis

This is the ongoing rural crime operation overseen by the Rural Crime Team for the county. They will arrange for specific patrols during the course of the year in cooperation with and supported by the farming community with a view to tackling, deterring and detecting overnight rural crimes.

Further operations are being planned for coming months, however I am pleased to report that there continues to be a lull in reported poaching activity over the last couple of months in the South. However, we have unfortunately seen an increase in outbuildings being targeted for theft.

As a community, we need to make this a really difficult task for a thief to achieve in order to deter an all but determined thief.

Remember, the longer it takes to steal, the more chance there is of being caught or disturbed and no thief wants either. The harder it is for them to steal, the more likely they will move on to a 'softer target'.

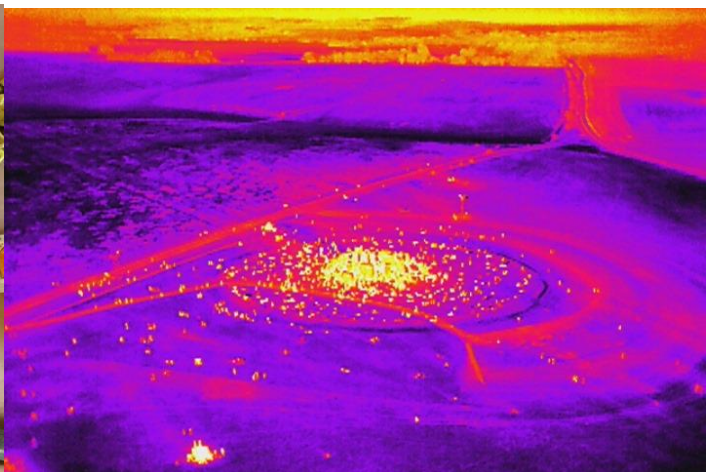
It is noticeable that many of our reported crimes are definitely opportunistic, where there is little or no security to overcome.



Selection of photos from recent weeks:

Drugs haul from Solstice

Solstice view from the drone



Officer in a drain, awaiting the flushing of drugs prior to a raid..... And a school visit to farley



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Harnham School Parking issues

Morgans Vale School visit Police HQ



Vehicle seized being used illegally.....



**Pete Sparrow
Inspector South Wiltshire
John Hutchings
Acting Inspector South Wiltshire**

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South East Wiltshire Station Managers Area Board Report – June 2019

Safe storage of petrol



During the summer period as a fire service we can see a small increase in the number of fires that we attend caused by the fumes given off from plastic cans containing petrol. Due to the increased ambient temperatures (that seem to be on the increase season on season), the fumes can expand in these containers and if these are not placed in a well-ventilated area can create an explosive atmosphere where the slightest ignition source can easily cause a fire.

Because of these risks, storing petrol safely is covered by legislation.

What is the law on storing petrol safely?

The Petroleum (Consolidation) Regulations 2014 [PCR] – which came into force on 1 October 2014 – apply to:

- workplaces that store petrol where petrol is dispensed directly into the tank of a vehicle with an internal combustion engine, ie retail and non-retail petrol filling stations;
- non-workplace premises storing petrol, for example at private homes, or at clubs/associations (or similar)

Local authorities are the Petroleum Enforcement Authorities (PEAs) and they are responsible for enforcing the regulations. Locally, this is:

- Wiltshire Council

Details of the relevant contacts at these authorities can be found at www.apea.org.uk/contacts/2

Storing petrol at home

You can store up to 30 litres of petrol at home or at non-workplace premises without informing your local Petroleum Enforcement Authority (PEA).

You can store it in:

- suitable portable plastic containers of up to 10 litres
- suitable portable metal containers of up to 20 litres
- one demountable fuel tank of up to 30 litres; or
- a combination of the above as long as no more than 30 litres is kept.

If you wish to store more than 30 litres of petrol, and up to a maximum of 275 litres of petrol at your home, you must advise your local Petroleum Enforcement Authority in writing, giving your name and address as the occupier of the storage place or the address where the petrol is stored. This is not a new requirement but carries forward long standing requirements of the previous legislation.

If you are storing up to 275 litres of petrol, you should be aware of the common storage requirements, which are as follows:

- Petrol must not be stored in your living accommodation.
- Petrol must not be dispensed (i.e. it is not pumped either manually or electrically from a storage tank) at your storage place.
- If your storage place is not in the open air, you need a direct exit to the open air and ventilation to this exit.

You should take all reasonable precautions in your storage place to prevent any sources of ignition or heat that would be able to ignite the petrol or its vapour.

You should not use petrol in the storage place other than in the fuel tank of any internal combustion engine in quantities (not exceeding 150 millilitres at any one time), for cleaning or as a solvent for repair purposes.

See also:

Safe storage and use of petrol in workplaces – [**Dangerous Substances and Explosive Atmospheres Regulations 2002 \(DSEAR\)**](#).

Further information on the Petroleum (Consolidation) Regulations 2014 – [**www.hse.gov.uk/fireandexplosion/petroleum-enforcement-authorities.htm**](http://www.hse.gov.uk/fireandexplosion/petroleum-enforcement-authorities.htm)



Kitchen safety



More than half of accidental fires in the home start in the kitchen – it is far too easy to be distracted whilst cooking and then leave things unattended. [Click here for our downloadable advice leaflet Kitchen Safety.](#)

Top tips for cooking safely

- Keep the oven, hob and grill clean as a build-up of fat or grease can catch fire when hot.
- Keep tea towels and cloths away from the cooker and hob, and take care if you're wearing loose clothing.
- Make sure children are never left alone in the kitchen when you're cooking.
- Saucepan handles left sticking out create a danger – there's a risk they could be caught, leading to the pans being knocked off the hob.
- Use spark devices to light gas cookers as they are safer than matches and lighters.
- Never leave cooking unattended.
- Keep electrical leads and appliances away from water.
- Avoid cooking if you are tired, have been drinking alcohol or are taking medication that leaves you drowsy.

Chip pan safety

Our advice is not to use a chip pan at all! A thermostatically controlled deep fat fryer is far safer, as it can't overheat.

There are two main causes of chip pan fires:

- The oil or fat overheats and catches fire; or
- The oil or fat spills onto the cooker, either because the pan has been filled too high or because wet chips have been put into the hot oil, causing it to bubble up and overflow.

Some advice if you have to use a chip pan:

- Never fill the pan more than one third full of oil or fat.
- Never leave the pan unattended when the heat is switched on.
- Make sure the food is dried thoroughly before putting it into the hot oil – otherwise it might spit or bubble up.
- If the oil starts to smoke, it is too hot. Turn off the heat and leave it to cool, otherwise it might catch fire.
- Never put food into the pan if the oil is smoking.

If your pan does catch fire:

- Turn off the heat under the pan (if it's safe to do so) and allow it to cool completely.
- Don't try and move the pan.
- NEVER throw water over the pan – the effects can be horrific.
- Don't try and tackle the fire yourself – leave the room, close the door, get everyone out of the property and call 999.

Toaster safety

- Make sure toasters are clean and crumbs are emptied out regularly.
- Don't insert anything metal into the toaster.
- Toasters should be placed away from curtains and kitchen rolls, and should never be used directly underneath an overhanging cupboard.
- Make sure that your toaster is not placed up against another appliance, as the heat build-up can lead to a fire.

Microwave oven safety

- Never put anything metal into the microwave.
- Don't try to sterilise dishcloths or sponges by heating them in the microwave.
- Ensure that the turntable is working properly.

Hoarding



We all keep things we don't really need. Some of us have more possessions than we have storage for. But hoarding is a complex issue that goes far beyond untidiness or indecisiveness.

Hoarders can fill entire rooms from floor to ceiling, leaving themselves the minimum space in which to live. This retention of property presents a real fire risk, and makes it far harder for firefighters to be able to tackle any blaze.

The Fire and Rescue Service can't solve the problem of hoarding; however, where we know there is an issue, we can work with other agencies to try and reduce the risk of fire.

Evidence from across the country shows that:

- In 90% of all residential fires, the fire itself is contained to the room where it started. However, that figure drops to 40% where there is hoarding – as this additional material fuels the fire and makes it spread more quickly.
- When there is a fire in a hoarder's home, there is a far greater risk that the individual and/or family members will find it difficult or impossible to escape.
- Common materials kept by hoarders include newspapers, magazines, books and soft furnishings – all of which are highly combustible.
- The presence of vast amounts of hoarded material creates a risk to firefighters, both in getting to the fire and through increased heat and smoke.

By offering Safe and Well visits, and installing smoke alarms, we can work with hoarders to try and make their homes more fire safe. If they want help in dealing with their hoarding compulsion, then we can refer them to other agencies for that support. However, we know that not every hoarder is ready to take that step and we want to ensure that they are as fire safe as possible, whatever the circumstances of their home.



Safe and Well Visits- Home safety

The Bradford on Avon area has a dedicated Fire Service ‘**Safe and Well**’ advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Response

Total Incidents attended by DWFRS for Salisbury, Wilton & Amesbury: DWFRS have responded to a number of incidents in the reporting area but due to system upgrades are not currently available to report upon.

There have been no incidents of note that require reporting upon during this time.

Category	Incidents Salisbury	Incidents Wilton	Incidents Amesbury
False Alarm			
Fire			
Special Service			
Other			
Total			



Community Engagement

Dorset & Wiltshire Fire and Rescue Service provides a free service called a Safe and Well visit. We will visit a person's home by appointment and discuss any safety issues in the home. We will also have a conversation about improving an individual's health and well-being.

If you or someone you know need a smoke alarm, some advice or are worried about what to do in an emergency, contact us for a free Safe and Well visit;

<http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Community Safety Plan

DWFRS Community Safety Plan 2018-2022 outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>

Matty Maggs

Station Manager, South East Wiltshire. Salisbury, Wilton & Amesbury

Email: Matthew.maggs@dwfire.org.uk

Tel: 07595 799708 / 01722 691137

www.dwfire.org.uk

South West Wiltshire Community Safety Group Record

Wiltshire Council may record its meetings for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

The Chairman referred to this standard announcement at the start of the meeting, and all present agreed to its sentiment.

Area	South West Wiltshire				
Date	5/6/2019	Times	6 – 8.00pm	Venue	Nadder Centre, Tisbury
Present	Cllr George Jeans (Chair, Wiltshire Councillor), Nigel Cooke (Swallowcliffe PC), Karen Linaker (Wiltshire Council), Clare Churchill (Berwick St John, Burcombe, Dinton, Donhead St Mary, Fovant, Quidhampton), Mike Davidson (Wiltshire Neighbourhood Watch Association), Merv Quick (Wiltshire Neighbourhood Watch Association), Sandie Smith (Quidhampton Community Speed Watch), Frank Freeman (Hindon PC), Cllr Jose Green (Wiltshire Councillor), Michael Neal (Tisbury/Police volunteer), PC Matt Holland (Wiltshire Police), Richard Salter (Community Co-ordinator Wiltshire Police), Helen Daveridge (Community Co-ordinator Wiltshire Police). Patrick Boyles (Chilmark Parish Council)				
Agenda Items					
1	Welcome and Introductions/Apologies				
2	Notes/actions from the last meeting on 13 Feb 2019				
3	Updates from Services/Partners				
4	Consider key actions from 4 th June Drug & Alcohol themed area board discussion				
5	Any other business				
<u>Decisions/Actions from this meeting:</u>					
<ul style="list-style-type: none"> a) clarification would be sought on whether or not Wiltshire still ran speed awareness courses as an alternative to receiving a fine and licence points b) Karen and Mike to liaise over improving communications between neighbourhood watch co-ordinators / volunteers and this community safety group 					

	<p>c) Karen to liaise with Mike to set up some drop in support and training sessions in Mere and Wilton</p> <p>d) Karen to work with the council's community safety partnership team to shape an item for the next group meeting, so that the group could understand better its work and how it linked with local community priorities and focus</p>
1	<p><u>Actions completed:</u></p> <ul style="list-style-type: none"> a. Clarification secured that the Justice Traffic department is not currently able to accept dashcam evidence for traffic offences other than collisions. This is under review. b. Matthew Stops – Dorset & Wiltshire Fire & Rescue Service representative has been confirmed for the South West Wiltshire Area. Karen to liaise with him and invite him to future meetings. c. Group agreed in February to recommend to the area board that it issue a communication to the general public with the best numbers and systems to use when wishing to report speeding issued 30th April
2	<p><u>Service/Partner Updates</u></p> <p>The Chairman :</p> <ul style="list-style-type: none"> • reminded all about the revised interim reporting system for highway • improvements and traffic survey requests • clarified that the current SID protocol was still acceptable for use according to Dave Button • updated that the area board's fund to tackle older people's isolation and loneliness was committed at the 4th June • updated that funds could be bid from a Scottish & Southern Electricity grant scheme for snow plough blades <p>Matt Holland referred to the police report on the agenda, and added the following extra points:</p> <ul style="list-style-type: none"> • staff changes had brought in 2 new community co-ordinators for Mere and Tisbury – Helen Daveridge and Richard Salter . • the police was very appreciative of the work done by all community speed watch volunteers and officers will always endeavour to visit teams and sites, but this has to be done, prioritising all other areas of crime • a review of countywide speedwatch schemes had been carried out recently and it was good to see a number of schemes sharing equipment

	<ul style="list-style-type: none"> • it was unfortunate that neighbouring and further afield county's did not operate speedwatch schemes, as this therefore limited Wiltshire Police power in taking action against those offenders living outside of the county • police work on tackling drug misuse was a major priority and officers were involved in partnership and ongoing operations around this. It was often the case that drug misuse would be a component in any investigation of a murder or serious anti-social behaviour incident • referred to the Police and Crime Commissioners recent letter on the need to make it easier for victims of domestic abuse to report issues and to seek intelligence on a partner's previous convictions <p>The following key points were made during the ensuing discussion:</p> <p>e) clarification would be sought on whether or not Wiltshire still ran speed awareness courses as an alternative to receiving a fine and licence points</p>
3	<p><u>Wiltshire Neighbourhood Watch Association</u></p> <p>Mike Davidson provided the attached update.</p> <ul style="list-style-type: none"> a) Karen and Mike to liaise over improving communications between neighbourhood watch co-ordinators / volunteers and this community safety group b) Karen to liaise with Mike to set up some drop in support and training sessions in Mere and Wilton <p>The group discussed this and made the following further points:</p> <ul style="list-style-type: none"> a) The police very much welcome the work of the Neighbourhood Watch Association and of the co-ordinators and volunteers and would always strive to support them in clarifying the benefit of community messaging and how to get the best out of it b) Later this year, the reporting of crime will be further assisted by use of 101 becoming free of charge (currently a 15p flat charge is levied), and the setting up of a new online reporting tool c) Police reiterated what were the correct emails to use when reporting incidents – but also stressed that the public think carefully about which incidents they report on email, as police are only really able to focus on the highly urgent ones: <p>CPTWestWiltshire@wiltshire.pnn.police.uk (Tisbury/Mere) CPTSouthWiltshire@wiltshire.pnn.police.uk (Wilton)</p>

5	<p><u>Wiltshire Council Service Update including from 4th June Area Board</u></p> <p>Karen updated the group regarding the role and work of the council's Community Safety team, which worked with partners to tackle issues of crime and community safety. She suggested it a possibility to invite a member of the team to a future meeting to perhaps highlight those high level crimes and issues that the team had been tackling in the community area. Mike Davidson explained that he, Karen and Merv had met with the team co-ordinator earlier in the year to explore how stronger links could be established between the county's Community Safety Partnership group and with local area community safety groups.</p> <p>Karen also talked the group through the discussions and key matters arising from the area board's public debate on local drug and alcohol misuse at the 4th June board meeting. The group noted the potential for the following, and that these would be pursued over the coming months:</p> <ul style="list-style-type: none"> • a scrutiny exercise into issues such as youth drug taking and school support for those on the verge of exclusion because of drug misuse; • local action to support schools needing more volunteers to read to children whose parents struggle to support them in their education due to drug/alcohol misuse • help with the county's public health campaign in November to raise awareness of the issues around alcohol misuse
6	<u>AOB</u> – none raised

1. Our AGM is being held at Devizes Police Headquarters in Saturday 13th July starting at 10.30 am and finishing at 12.30 pm to avoid interfering with Saturday afternoon plans. All members^{NHW} and councillors are welcome to attend. A "Save the Date" message will be coming out shortly both to members and councillors. The formal notice with agenda will follow in a couple of weeks. We will have the normal AGM type agenda including a vote for a new Chair as I will be standing down to give me more time to concentrate on Wiltshire West Police and NHW Area that I will continue to represent. Following on in the second part the CC, Keith Pritchard, will give the keynote address on our Partnership over the coming year and there will be a presentation on Human Trafficking. Also we hope the PCC and Chair of Crimestoppers as well as the Bobby Van stall^{will attend}.
2. We continue to push ahead in seeking closer links with our CPT at community level in accordance with the Partnership and I will be concentrating on that starting in the Autumn.
3. I am also seeking a closer relationship with the Wiltshire Community Safety Partnership so that we can play our part in developing this type of forum more fully across the County.
4. I am very aware that I have been unable to progress the closer communication links to ensure our coordinators are aware of the work of this group. This is mainly because of finding the time to get trained up in Community Messaging that I need to do!
5. Our Committee remains ready to lay on further Drop- In Support & Training seminars provided the Community Safety Group can provide an appropriate meeting place with WiFi and

refreshments as we did here in Tisbury last year.

Mike Davidson

5 June 2019

br

Area Board Projects and Councillor Led Initiatives Application Form 2019/2020

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	South West Wiltshire		
Your Name	Cllr Tony Deane		
Contact number	01722 434697	e-mail	Karen.linaker@wiltshire.gov.uk

2. The project

Project Title/Name	New Community Information Stand for Nadder Centre		
Please tell us about the project /activity you want to organise/deliver and why?	<p>The Nadder Centre was built to provide space for many reasons including the provision of leisure, further education, community projects for young people, older people, vulnerable and those recognising a need to stay active and to take part in activities for the benefit of their physical and mental health.</p> <p>Extra space is needed for the local community to come and promote their projects and events, and for the partners based at the centre to promote to the wider community the offer at the centre.</p> <p>At Five Rivers Health & Wellbeing Centre, it was the local health and wellbeing sub group of the area board that suggested the set up of a table and display stands for this same purpose, and after around 6 months of taking shape, it became a very popular stand for groups to promote their projects and initiatives and for the user of the centre to browse and learn about these activities. We would like to do the same for the Nadder Centre.</p> <p>The proposal is to purchase a bundle offer of a table, table top display stand and branded table cloth.</p>		
Where is this project taking place?	The Nadder Centre and local community		
When will the project take place?	Ongoing		
What evidence is there that this project/activity needs to take place/be funded by the area board?	<p>There is only a small space on the main reception desk for the display of posters and arrangement of flyers and other information. The centre has a number of noticeboards already and these are well used, but this table is principally for the community to easily pop in, pop up or pop on the information they wish to display. Additionally, the bundle will be taken out and about to events such as the village fete, and be used for awareness campaigns such as dementia action week or volunteer week or similar.</p>		

How will the local community benefit?	Extra free space to promote their activities and initiatives. The table will be overseen by the Community Engagement Manager, who with the centre staff, will be a main point of contact for community groups and members of the community to liaise with over the use. This is an opportunity therefore to strengthen collaboration and community relations with the centre and Wiltshire Council.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	No		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Yes, on all aspects, as the enhanced display space will be able to promote any initiative that supports those priorities		
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport)	N/A		
What is the desired outcome/s of this project? To improve awareness of the wide range of local activities in the South West Wiltshire area			
Who will be responsible for managing this project? The Community Engagement Manager			
3. Funding			
What will be the total cost of the project?	£250		
How much funding are you applying for? Please note that only capital funding is available	£150		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Nadder Centre leisure operations	100	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	N/A		
4. Declaration – I confirm that...			
<input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Karen Linaker		Date: 27 June 2019	
Position in organisation: Community Engagement Manager			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

Report to South West Wiltshire Area Board

Date of Meeting 17/7/2019

Title of Report Project funding report

Finger Post Project Funding:

1. At the time of writing this report there is **£600** unclaimed funding remaining for this scheme.
2. All awards are subject to a photograph of the existing finger post and a quote for the work to be done being provided by the applicant. Funding approved will be released on receipt of an 'after' photograph of the new sign in place.
3. The reviewed policy for 2019/20 is attached at appendix 1. The main clarification made to the policy is that parishes are asked to make a meaningful contribution to any finger post request submitted. The area board will consider each application on its merit, and can award up to a maximum of £400.
4. The fund is quite low, councillors are asked to top up the fund by £2000 for 2019/20.
5. Applications received for consideration at this meeting are detailed below:

Applicant Amount requested

6. Swallowcliffe Parish Council – £375. The parish council will contribute £125 towards the costs.
7. Fovant Parish Council - £370. The parish council will contribute £370 towards the cost.

Recommendation

- a) Councillors confirm this policy
- b) Councillors top up the fund for 2019/20 with £2000
- c) Councillors consider and agree a contribution to the requests submitted

Report Author: Karen Linaker Community Engagement Manager 01722 434697,
karen.linaker@wiltshire.gov.uk

Finger Posts

Every parish has them!



The Members of South West Wiltshire Area Board recognise the contribution of finger posts to the AONB and our communities.

In fiscal 2019-2020 the Board is considering making funds available to each Parish Council which wants to upgrade a decrepit finger post in their domain.

The Area Board will use community funds to subsidise up to £400 of the cost of each post. Parishes will be obliged to provide a meaningful contribution.

The work must be carried out to the Wiltshire Council specification, a detailed work plan & target timeline must be submitted with each

grant application, including a before photograph, invoices and a photograph of the new post in place. Timber is to be from renewable sources, letters & figures on the finger post will be standard and Wiltshire Council will point parishes towards a suitable source. No changes of names on the finger posts will be countenanced (any changes etc need Gazetting to comply with regulations)

Specifications will be available at www.wiltshire.gov.uk/highways/fingerposts

Funding requests need to be submitted to the Community Area Manager karen.linaker@wiltshire.gov.uk 6 weeks before the area board meeting.

Report to South West Wiltshire Area Board
Date of meeting 17th July 2019
Title of report Health and Wellbeing Funding

Purpose of the Report:

To consider the applications for funding listed below.

Applicant	Amount requested	Project
Nadder Community Land Trust (CLT)	£850	Website and admin support for development of CLT
Collaboration between Salisbury, SWWilts and Southern Area Boards	£500	Silver Sunday Programme 2019

1. Main Considerations

- 1.1. Councillors will need to be satisfied that Health and Wellbeing grants awarded in the 2019/2020 year are made to projects that can realistically proceed within a year of it being awarded.
- 1.2. Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 1.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

2. Environmental & Community Implications

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

3. Financial Implications

Financial provision had been made to cover this expenditure

- 3.1. South West Wiltshire Area Board was allocated £7700 in 2019/20.
- 3.2. The South West Wiltshire Area Board Health and Wellbeing Funding remaining for 2019/20 is £1552.
- 3.3. All decisions must fall within the Health and Wellbeing Funding allocated to South West Wiltshire Area Board.

4. Legal Implications

There are no specific legal implications related to this report.

5. Human Resources Implications

There are no specific human resources implications related to this report.

6. Equality and Inclusion Implications

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for vulnerable people and carers is essential to meeting the Council's Public Sector Equality Duty.

7. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard carers and vulnerable people benefiting from these projects. The Community Engagement Manager has assessed this application and agreed it meets safeguarding requirements.

8. Applications for consideration

Applicant	Project Proposal	Requested
Nadder Community Land Trust	Website and admin support for development of CLT	£850
<p>Project description</p> <p>A CLT is a non-profit community based organisation run by volunteers that develops housing at permanently affordable levels for long term community benefit. It does this by separating the value of the building from the land that it stands on. The CLT holds the asset in trust for long term community benefit.</p> <p>Increase in membership numbers; volunteers coming forward who can take on the necessary tasks as this is potentially going to be a large organisation. A proper set up for our organisation will enable us to bid for funds to actually purchase land but it is obviously very important to get the basics in place and done properly.</p> <p>Using the volunteer time calculator we estimate that we have had 1184 hours of free professional time given together with a further 780 free hours of volunteer time eg: taking minutes, etc.</p> <p>See Appendix 1 for full details of the application.</p>		

Applicant	Project Proposal	Requested
Area Board collaboration on older people's isolation priority	Silver Sunday Programme 2019	£500
<p>Project description</p> <p>A programme of events for people aged 55 plus, from 26th September to 7th October to mark 1st October International Older People's Day. The programme includes both special events and open free taster sessions at a range of regular ongoing activities both central and local community venues including the Guildhall. The programme aims to promote positive role models of older people to</p>		

counteract negative media publicity depicting older people as dependent burdens on society and simultaneously encouraging people who may be lonely or isolated to engage with individual/groups and physical and creative activities to enhance health and wellbeing.

This programme first trialed in Salisbury in 2018, and the aspiration is to run this again, but in collaboration with neighbouring community areas – Southern Wiltshire and South West Wiltshire.

See Appendix 2 for full details of the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author Karen Linaker, Community Engagement Manager
Karen.linaker@wiltshire.gov.uk

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Mrs. I. Lacey
Organisation	Nadder Community Land Trust
Address	c/o Tisbury Parish Council, The Reading Room, High Street, Tisbury, Salisbury, SP3 6LD
Phone number	01747 870686
Email address	ilaceysp@gmail.com

2. Amount of funding required from the Area Board:

£0 - £1000	£850.00
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	X

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Nadder Community Land Trust

6. Project summary: (100 words maximum)

A CLT is a non-profit community based organisation run by volunteers that develops housing at permanently affordable levels for long term community benefit. It does this by separating the value of the building from the land that it stands on. The CLT holds the asset in trust for long term

community benefit.

7. What is the Post Code of the place where your project is taking place?

SP3

8. Please insert a tick against the themes which best describe your project:

Intergenerational

Older people support / activities

Carers support / activities

Promoting physical and mental wellbeing

Combating social isolation

Promoting cohesive / resilient communities

Arts, craft and culture

Safer communities

Heritage, history and architecture

Inclusion, diversity and community spirit

Environment, recycling and green initiatives

Sport, play and recreation

Transport

Technology and digital literacy

Other, please specify

9. About your project

Please tell us about your project (a strong application will address all of the following):

(a) How does your project support local needs and priorities?

Both Parish Councils requested a Housing Needs Survey. The results of which showed:

Tisbury needs – Subsidised 3 x 1 bedroom houses;
Sheltered 3 x 1 bedroom;

Shared Ownership 2 x 1 bedroom;
2 x 2 bedrooms
and 1 x 3 bedrooms.

West Tisbury Affordable Housing 1 x 1 bedroom
and 1 x 2 bedrooms.

(b) How many older people/carers do you expect to benefit from your project?

At least the numbers suggested by the Housing Needs Survey and probably more as we have evidence of non-completion of Housing Needs Surveys.

(c) How will you encourage volunteering and community involvement?

By going to local Fetes and other events and talking to Parish Councils. Some of which are already booked.

(d) How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

Sheltered Housing would provide accessible living for those categories most in need.

(e) How will you work with other community partners?

We are already working with 2 Parish Councils; Wiltshire Council; The National Community Land Trust; Community First and representatives from the NHS.

10. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

The NCLT is now a Charity and as such has to provide evidence of safeguarding to satisfy the Charity Commission.

11. Monitoring your project.

How will you know if your project has been successful?

Increase in membership numbers; volunteers coming forward who can take on the necessary tasks as this is potentially going to be a large organisation. A proper set up for our organisation will enable us to bid for funds to actually purchase land but it is obviously very important to get the basics in place and done properly.

Using the volunteer time calculator we estimate that we have had 1184 hours of free professional time given together with a further 780 free hours of volunteer time eg: taking minutes, etc.

12. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will continue to apply for really large national grants and loans and monies from Wiltshire Council.

13. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

The project is an indeterminate sum but land will need to be purchased at hopefully below market rates to enable development by the community. Other larger grants will have to be applied for from national grant funding bodies.

It is intended that Community homes will be genuinely affordable not only after construction but continuing management cost of the property will be affordable for the residents.

14. Finance

(a) Either - Your Organisations Finance

Your latest accounts: Month:	June	Year: 2019
Total Income:		£9000.00
Total Expenditure :		£4973.00
Surplus/deficit :		£4027.00
Free reserves currently held:.....		£2027.00
(money not committed to other projects/operating costs)		

Why can't you fund this project from your reserves?

Because they are very low at the moment and there are other commitments for publicity and working with Parish Councils with money that is available now.

(b) Or - We are a small community group and do not have annual accounts or it is our first year (please tick if this applies to you)

(c) Please detail your project finance (if your organisation reclaims VAT please exclude VAT from the project costs)

Planned project costs		Planned income	
Website improvement	£500.00		£
Register of Members	£200.00		
Administering Website for 3 months	£150.00		
Total	£850.00	Total	£

15. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Irene Kohler
Organisation	Older People's Champion under the umbrella of Salisbury Area Board

2. Amount of funding required from South West and Southern Area Boards:

£0 - £1000	£1,000
£500 from each Area Board: Salisbury has agreed £1,000	
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	no

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Silver Salisbury

6. Project summary: (100 words maximum)

A programme of events for people aged 55plus, for 3 weeks around 1st October celebrating International Older People's Day including both special events and open taster sessions at a range of regular ongoing activities both central and local community venues beyond the Salisbury Area Board boundary. Events are no or low cost. The programme aims to promote positive role models of older people to counteract negative media publicity depicting older people as dependent burdens on society and simultaneously encouraging people who may be lonely or isolated to engage with individual/groups and physical and creative activities to enhance health and wellbeing.

7. What is the Post Code of the place where your project is taking place?

A range of venues in
SP1, SP2, SP3, SP4, SP5, BA12

8. Please insert a tick against the themes which best describe your project: highlighted in yellow

Intergenerational

Older people support / **activities**

Carers support / activities

Promoting physical and mental wellbeing

Combating social isolation

Promoting cohesive / resilient communities

Arts, craft and culture

Safer communities

Heritage, history and architecture

Inclusion, diversity and community spirit

Environment, recycling and green initiatives

Sport, play and recreation

Transport

Technology and digital literacy

Other, please specify **support groups of and for people with ongoing health conditions**

9. About your project

Please tell us about your project (a strong application will address all of the following):

(a) How does your project support local needs and priorities?

The overall aim of the programme is to reach out to the “hard to reach” to encourage people who as a result of bereavement of partner and/or contemporaries no longer engages socially and has become or is likely to become lonely and/or isolated. A major part of the project is community outreach much face to face with individuals and groups, to invite, encourage and support them to attend a new activity or event in the hope that something in the varied programme will be a trigger. It is now widely known that social and activity engagement enhances health and well being. We are pleased to be working closely with social prescribing teams who are always looking to increase the range of activities they can signpost to

(b) How many older people/carers do you expect to benefit from your project?

About 100 people will be contributing (mostly older and on a voluntary basis) to providing and/or delivering the programme events and they will benefit from job/role satisfaction 100

About 12 events will be pleased to have an average of five people drop in for a taster session 60

About 5 events will expect an average of 12 people to each event 60

About 6 events will expect an average of 50 people attend each event 300

The Guildhall event will expect to have a minimum of 200 visitors and about 100 people involved in contributing to the programme 300

Approx 20 people involved in getting the message and the programme widely circulated 20

Total anticipated number to benefit from this initiative: 840

These estimated numbers are based on my experience in Salisbury: I hope that by extending promotion and events beyond the Salisbury Area Board boundary will mean that far more people will engage and participate in the programme

It is not possible to estimate the number of people who may follow up and continue an activity

(c) How will you encourage volunteering and community involvement?

Overall, volunteering is by example as my role in organising, promoting and co-ordinating this programme and persuading contributors to volunteer their time and energy.

Community involvement is through working with community leaders. I am engaging with Bemerton Heath, The Friary, Bishopdown, Harnham, Lower Bemerton, and faith groups

By working with Wiltshire Creative, Salisbury Museum and The Library, Tesco Community, Hospital radio, Safer and Supportive Salisbury Group members, Wessex Community Action, community involvement with established organisations enhances the development of two way engagement

(d) How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

The principle of the programme is that it is free or very low cost. Many of the events are offered as taster events which is specifically appropriate for people on limited incomes to be able to have a go before commitment

The venues used are wheelchair accessible. For the guildhall event there will be a BSL communicator on hand all day: the programme will be promoted to the deaf community and should they book in, I will need discuss with CEMs on how to resource BSL interpretation

The programme is geared to be promoted to people who may live alone or be socially isolated and volunteers are briefed to ensure all participants are greeted and included

The major work to ensure inclusion is in the outreach work to reach isolated people to encourage them to participate

(e) How will you work with other community partners?

(f)

I already work with community partners through the Health and Wellbeing Group, Safer and Supportive Salisbury Group, the Dementia Action Alliance, Charity Chairs network and using my CVS experience, Wessex Community Action. The members include the key organisations and groups in Salisbury or contacts to them. Many of them are contributing to the programme of events. My networks are extended to the Soroptimists and the organisations they support and the contacts I made through ten years trusteeship of Swan Advocacy.

How do I work with them? I invite them for a coffee and hope to enthuse them with the project in hand and about 50% usually then contribute to the project as they know that I will support their projects in turn, and that we have common interests of equality of opportunity and that some people need support to grasp those opportunities for a range of reasons. As when engaging with volunteers, I always discuss resources as I want them to contribute their time, enthusiasm and commitment, not be out of pocket unless they wish to donate

10. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

The majority of events are part of ongoing groups and organisations and are covered by their policies and insurance. The people involved in supporting me in delivering events specifically organised for this programme will all be briefed verbally and in writing on their safeguarding responsibilities together with briefing on Health and Safety, housekeeping etc. I will be going through the arrangements for programme with the Salisbury Community Engagement Manager

11. Monitoring your project.

How will you know if your project has been successful?

My aspiration is to be able to monitor for ethnicity, disability etc to evidence diversity in the participation of the programme and diversity of contributing groups/organisations. Additionally factors to indicate whether people live alone and what other activities they engage in. My aspiration would be to follow through on the numbers that subsequently join a new activity. However to be able to undertake that level of monitoring would entail a very different funding application due to the resources required to undertake comprehensive monitoring.

Within my capacity as part-time pro-bono organiser and co-ordinator I intend to monitor approximate numbers attending the various events and informally, the level of enjoyment, participation and satisfaction. Last year the most frequent feedback was “you will be doing this again won’t you?” We will be asking all group facilitators to ask people to sign in and give their post code so we can analyse the geographic spread of participants

12. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one off programme with no ongoing costs. This is the second year of organisation. Repetition in subsequent years will only be undertaken if/when funding is achieved

13. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

The overall project will cost £2,010. I am applying to Salisbury Area Board for £1,010 and for £500 to each Southern and South West Area Boards. Whilst the majority of events are based within the geographic boundary of the Salisbury Area Board, there have been requests from activities beyond the Salisbury Area Board area to be included in the programme. All the groups I have been in contact with estimate that some of the participants will be coming from beyond the Salisbury boundary. Contributions from the Southern and South West Area Boards will enable the programme to be promoted in the towns, villages and communities of all three area boards.

Last year was the first programme and we are aware that participants came from beyond the Salisbury Area Board boundary. Contributions from additional area boards will enable the programme to further develop the programme on offer beyond Salisbury and enable me to work with Celebrating Age, other CEMs and regional or county wide organisations. There are a number of individuals such as those contributing to this programme who work in a number of small towns/villages and would welcome the opportunity to be part of this pro-active programme

14. Finance

(a) Either - Your Organisations Finance

Your latest accounts: Month: Year:
Total Income:
Total Expenditure :
Surplus/deficit :
Free reserves currently held:
(money not committed to other projects/operating costs)

Why can't you fund this project from your reserves?
N/A

(b) Or - We are a small community group and do not have annual accounts or it is our first year (please tick if this applies to you)

N/A **This is a project initiated organised and co-ordinated by Salisbury Older People's Champion**

(c) Please detail your project finance (if your organisation reclaims VAT please exclude VAT from the project costs)

Planned project costs		Planned income	
	£		£
Room and equipment hire	300	H&WB grant	300
Travel and out of pocket expenses for facilitators and volunteers	200	H&WB grant	200
Programme editing and design	250	H&WB grant	250
Printing costs	400	H&WB grant	400
Fee to museum	030	H&WB grant	030
Other promotional costs	250	H&WB grant	250
Use of Guildhall	900	Contribution in kind by Salisbury City Council	00
Organisation and co-ordination consultancy rates. Equivalent of one day per month for 9 months and 13 days over the programme: 22 days @£100	£2,200	In kind	00
28 hours admin @£10 8 x half days in September/October	300	H&WB grant	280
refreshments	150	H&WB grant	150
Out of Salisbury travel expenses	150	H&WB grant	150
Estimated volunteer hours from other organisations: 30 days	1,500		00
Estimated professional hours from other individuals and organisations = 15 days	1,500		00
Total	£8,100	Total	£2,010

1. *£50 per day for general volunteers*
2. *£100 per day where technical or professional advice is provided e.g. architect drawing up plans.*
3. *A maximum of 25% of the total project costs*

15. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes: N/A

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above) **N/A**

Project/Business Plan: N/A

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts: N/A

I will make available on request the organisation's **latest accounts**

Constitution: N/A

I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures: N/A

I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable): N/A

I will make available on request evidence of ownership of buildings/land

I will make available on request the relevant planning permission for the project.

I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

I confirm that the information on this form is correct, any award received will be spent on the activities specified.

